



Sacred Heart Parish, 65 Sacred Heart Lane, Glyndon, MD 21071

410.833.1696 F 410.833.2676 E parish@sacredheartofglyndonmd.org

May 2004

Dear Sacred Heart Parishioners/Sacred Heart School Parents/Friends:

We informed you in the bulletin a while ago that electronic offertory contributions and general or specific donations to the Church and School would soon be available. Now, that possibility is a reality! As we move further into the 21st century, we are able to take full advantage of new technologies that were not available a few years ago.

Many of you are already familiar with the benefits of the internet. From accessing information and shopping, to sending and receiving email – the efficiency, speed and convenience of the internet offers many opportunities. One such opportunity for Sacred Heart is to accept regular and special contributions via the internet.

Contributing electronically allows you the ability to use a checking account, debit or credit card to:

- Contribute safely, simply and automatically to parish collections
- Support Sacred Heart School events or campaigns
- Save time writing checks
- Benefit from credit card rewards such as airline points and cash rebates

Sacred Heart benefits from electronically processed contributions because administrative costs are greatly reduced. There is no need to process donations, key envelope transactions, or even print envelopes and statements. Your contribution will be posted directly to your account on a weekly basis. The bottom line is that our parish and school will save time and money each year due to this service. And that helps us serve you better.

Registration for Offertory support via your checking/savings account is simply a matter of completing the attached Authorization Agreement and mailing it to “Sacred Heart Parish ATTN: Development Office”. We have also included a Questions & Answers section on electronic contributions. Feel free to contact Brent Dailey, our Parish Development Director, with any additional questions you may have at 410-833-4933, or email at brentdailey@sacredheartofglyndonmd.org.

To electronically support Sacred Heart Parish and School in other ways than the Offertory, please go to www.shgparish.org and click on “Parish Giving”. We hope you join us in taking advantage of the opportunities and benefits the internet has to offer Sacred Heart.

Sincerely,

Father Aiken

Rev. Msgr. Lloyd E. Aiken
Pastor

Anne H. Price

Anne H. Price
Principal

**AUTHORIZATION AGREEMENT FOR
PREAUTHORIZED WITHDRAWALS (DEBITS)**

Originating Company: **Sacred Heart Parish**
P.O. Box 3672
65 Sacred Heart Lane
Glyndon, MD 21071
410-833-1696

I hereby authorize **Sacred Heart Parish** (1) to initiate debit entries to my account number indicated below at the depository named below and (2) to initiate, if necessary, credit entries or adjustments for any debit error.

=====
Depository Name _____

City _____ State _____ Zip _____

Transit/Routing ABA # _____ Account Number _____

Account Type (check one only) [] Checking *(please attach a voided check)*
[] Savings *(no additional documentation other than this form is necessary)*

(Specify total dollar amount) \$ _____ Frequency (circle one) **weekly** **monthly**

(Specify allocation) \$ _____ **Parish Offertory** \$ _____ **Maintenance Fund**
\$ _____ **Fulfilling Our Vision**

=====
Actual debit transactions will not occur for 2 – 4 weeks after we receive your authorization agreement.

This authority is to remain in full force and effect until **Sacred Heart Parish** has received written notice of my intention to terminate this agreement (30 days notice is required).

PARISHIONER NAME - PLEASE PRINT

DATE

PARISHIONER SIGNATURE

SOCIAL SECURITY NUMBER

Please mail this form with a copy of your voided check (if you are using a checking account) to the following address:

Sacred Heart Parish
ATTN: Development Office
P.O. Box 3672
Glyndon, MD 21071

Frequently Asked Questions About Electronic Contributions

Q. What is Electronic Contribution?

Electronic Contribution is an automatic transfer program, which allows you to make contributions without writing checks.

Q. What is the advantage of Electronic Contribution?

It reduces the number of checks you write and the Church benefits from greater stability in contribution levels.

Q. How is my Electronic Contribution automatically deducted from my account?

Once you authorize the transfer, your specified contribution is electronically transferred directly from your checking or savings account directly to the Church's account. Credit Card gifts can be directly given on our website.

Q. When will my contribution be deducted from my account?

On the due dates you specify on your authorization form.

Q. If I do not write checks, how do I keep my checkbook balance straight?

Since your contribution is made at a pre-established time, you simply record it in your check register on the appropriate date.

Q. Without a canceled check, how can I prove I made my contribution?

In addition to Church records, your bank statement gives you an itemized list of electronic transfers. Sacred Heart will continue to provide annual contribution reports.

Q. Is Electronic Contribution risky?

Electronic funds transfer is regulated by the Federal Reserve, and is less risky than check contribution. It cannot be lost or stolen and has an extremely high rate of accuracy.

Q. What if I change bank accounts?

Notify Sacred Heart and we will give you a new authorization form to complete.

Q. How much does Electronic Contribution cost me?

It costs you nothing and saves you time.

Q. What if I try Electronic Contribution and don't like it?

You can cancel your authorization at any time. Cancellation must be received in writing to the following address: Sacred Heart Parish, Development Office, P.O. Box 3672, Glyndon, Maryland 21071.

Q. How do I sign up for Electronic Contribution?

Complete and sign the authorization form and return it in the attached envelope to Sacred Heart Parish ATTN: Development Department along with a voided check.